

Meeting Minutes

CARVER EARLY COLLEGE

Date: **November 6, 2018**

Time: **11-1pm**

Location: **Carver Early College Media Center**

- I. Call to order: 11:26 am
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Marcene Thornton	Present
Parent/Guardian	Chiquita Brown	Absent
Parent/Guardian	Sandra Bethea	Present
Parent/Guardian	Lakeisha Lockard	Absent
Instructional Staff	Joseph Marutollo	Present
Instructional Staff	Kandice Richardson	Present
Instructional Staff	Melinda Houston	Present
Community Member	Vacant	Absent
Community Member	Vacant	Absent
Swing Seat	Sandy Thomas	Present
Student	Khalil Edwards	Absent
Guest	Dr. Emmett Shaffer	Present

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **Sandra Bethea** Seconded by: **Marcene Thornton**
 Members Approving: All
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes
- b. **Approval of Previous Minutes:** Amendment: *Sandra Bethea was approved, not deferred to represent Carver Early College as the GO Team Cluster Representative during the September 2018 meeting.*
 Motion made by: **Sandra Bethea** Seconded by: **Marcene Thornton**
 Members Approving: All
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes

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- c. **Fill Vacant Positions:** *Deferred. Mrs. Thornton will be appointing the two vacant community members.*
 - d. **Review School Data:** *Discussed ideas to reach data goals for 2019-2020.*
 - e. **Set GO Team Self Assessment:** *Used Go Teams Data Exercise worksheet and data from the school profile on APSInsights.org for GO Team Self Assessment.*
 - f. **2018-2019 Planning**
 - i. *K. Richardson provided a summary about The GO Team Summit meeting; including updates to improve strategic planning.*
- IV. Information Items**
- a. **Principal's Report**
 - i. *State of the School Address for Carver Early College in January 2019*
 - b. **Parent & Community Engagement Update**
 - i. *Dr. Shaffer gave updates on the Signature Program*
 - ii. *Reevaluated parental involvement and culture of Early College*
 - c. **Study Abroad Update & Discussion**
 - i. *Enrichment opportunities via study abroad*
 - ii. *Preparing students with career opportunities after high school*
- V. Announcements:** *Nominated by Georgia State Department of Education to apply for a Title I Grant.*
- VI. Adjournment**
Motion made by: **Marcene Thornton**; Seconded by: **Melinda Landsman**
Members Approving: ALL
Members Opposing: 0
Members Abstaining: 0
Motion Passes

ADJOURNED AT 2:10pm

Minutes Taken By: Sandy Thomas

Position: Secretary

Date Approved: January 22, 2019